

Summary of Changes for the Student-Parent Manual made by Steve Stoppelmoor

Pg. # of Updated Manual

- (48) (Appedix P. Homeroom Schedule) Remove this page entirely. No homeroom for 19-20.
- 5 Staff Extensions: -Remove from list: Melissa Cole, Erica Johnson, Gretchen Pederson, Amanda Adams, James Huffman, Thomas Hiebert.
-Add to list: Jesse Cyrus, Amanda McKitty, Sandy Plank, Kayla Lorenz, David Williams, Michelle Butler
-Update room numbers.
- 6 School Calendar: Update to 2019-20 Calendar
- 7 Attendance & Truancy: 1st Sentence: change “a child from the ages of six...” to “ages of five...”
- 7 The Five-Day Rule: Change heading to **The 5/10 Day Rule**
- 7 Excused Absences: Add the following after #9:
10. severe weather conditions, in the guardian’s reasonable judgement, are a danger to the welfare of the student;
11. up to three (3) college visits per year for Juniors and Seniors (evidence required);
12. suspension from school;
13. reasonable, non-discretionary circumstances approved by the school attendance office.
- 7 Unexcused Absences: Add the following at the end of this section:
“Students whose absences have exceeded the 5/10 Day Rule will need to submit documentation within two (2) days of returning from the absences otherwise the absence will be recorded as unexcused.”
- 9 Emergency Drills: 1st & 2nd sentences: Change from “State law requires schools to conduct monthly fire drills to ensure the safety of all students and personnel. All students...” to “State law requires schools to conduct emergency drills to ensure the safety of all students and personnel. During fire drills, all students...”
- 10 Emergency Drills: Last sentence: Change “... will be referred to the sheriff’s office” to “will be referred to Buffalo County law enforcement.”
- 13 Elementary Schedule: Update 4K-6 Daily Schedule

- 13 Consequences: 1st bullet point: “Loss of recess for an extend period (2-5 days) as determined...” Remove (2-5 days) from this bullet point.
- 14 Backpacks/Purses/Carryalls/Blankets: Remove “blankets” from heading & section.
- 16 Detentions: Administrator’s Detention: Add on to the end, “Detentions may be assigned at the discretion of the administrator.”
- 17 Clothing Guidelines: Bullet Point #5: “Attire that does not provide adequate coverage shall not be worn. (This includes bare midriff clothing, tube tops, semi-backless/backless tops, strapless tops, spaghetti straps, see-through clothing, tank tops with oversized neck or arm areas, any clothing that shows undergarments, including low-hanging pants.)” Remove entire section in parenthesis.
- 18 Clothing Guidelines: 2nd to last sentence: change from “...or cover the inappropriate clothing will be sent home” to “...may be sent home.”
- 18 Valedictorian/Salutatorian: Add after 1st sentence “To be eligible for Valedictorian/Salutatorian, the student must also have been enrolled as a full-time student for three consecutive semesters at C-FC.”
- 19 WI Higher Ed. Scholarship: 1st sentence: Change from “...for three consecutive semesters...” to “...for three consecutive semesters at C-FC...”
- 20 Schedule of Class Periods 9-12: Update Schedule
- 29 Appendix A: Checkmark #3, 1st bullet point: “Creating or placing a computer virus, Trojan Horse, or malicious software...” Remove Trojan Horse.

(Checkmark #7): “Ripping/Downloading songs and storing them on school computers.” Remove this checkmark completely.
- 30 Complaint Procedures: Step 1, a. Change from “The Principal shall investigate...” to “The School Administration shall investigate...”
- 31 Discipline for Bus Misbehavior: In any instances where it states “the principal” change to “the administration”
- 33 Principal’s Responsibilities: #2: “Send via certified mail, a copy...” Remove “via certified mail”
- 36 Appendix F: Update 4K-6 Daily Schedule

- 36 Consequences: 1st bullet point: “Loss of recess for an extend period (2-5 days) as determined...” Remove (2-5 days) from this bullet point. (same as p. 13)
- 37 Elementary School Schedule – remove Appendix. Page is the same as page 13. Duplicate. Appendix and Table of Contents has been adjusted to be accurate.
- 37 Field Trip Permission Disclaimer: Last sentence: “... for any activity by written notification to the high school office prior to the event/trip taking place.” Remove “high school”.
- 45 Appendix O Weather Media was removed completely. All appendix and table of contents have been updated to be accurate.
- 45 Appendix M: Remove: Thomas Hiebert Add: Michelle Butler
- 49 NHS: “Members receive a gold cord.” Change “gold cord” to “collar”
- 54-55 Appendix Q Update school maps/labeled classrooms.